



GOVERNMENT OF JAMMU AND KASHMIR
OFFICE OF THE DISTRICT SOCIAL WELFARE OFFICER,
LAHDC, LEH.

dswoleh@yahoo.com, 01982-252585

e NIT No: 02/DSWO Lehof 2016

Dated: 05.09.2016.

Due to non- participation in tender floated vide this office e-NIT N0. 01/DSWO Leh of 2016, dated 06-08-2016, for and on behalf of Governor of Jammu & Kashmir State, re-eTendering are invited from Government/Semi Government Deptt./Original Manufactures/Authorized Distributors and those firms/dealers who are either registered by those who are dealing actually in the goods for which these re-tender is floated for Supply of Dietary, Clothing, Stationery and Toiletry item for Leh district. The tender will come into force w.e.f. 06.09.2016 as per the detail given in the Tender document for the year2016-17.

The detail of items is as under:-

TABLE 1:- SPECIFICATION OF ITEMS			
S. No	Name of the Item	Specification (3-6 years children)	Approximate Qty. (In Nos.) Tentative
	I-Dietary items.		
1.	Rice	P. Rice	80 Qtls
2.	Atta	A Grade	6 Qtls
3.	Sugar	-do-	650 Qtls
4.	Rajma	A Grade	150 Kgs.
5.	Da lMasoor (Saboot)	-do-	160 Kgs.
6.	DalMaa.	-do-	30 Kgs.
7.	Dal Maa.(Tuta)	-do-	100kgs
8.	Dal Chana	-do-	30 Kgs.
9.	Dal Chola Yellow	-do-	120 Kgs
10.	Dal Mongi	-do-	130 Kgs.
11.	Dal Black Chana	-do-	300 Kgs.
12.	Dal MalkaMassor	-do-	160 Kgs.
13.	Mirchi	-do	16 Kgs
14.	Haldi	-do-	16 Kg
15.	M.Masala/G. Masala	-do-	22Kgs
16.	Black Paper	-do-	10Kgs
17.	Sweet Tea Leaf	-do-	32 Kgs.
18.	Salt Tea Leaf	-do-	16 Kgs
19.	Butter	-do-	145 Kgs.
20.	Milk Powder	-do-	140 Kgs.
21.	Jam	-do	111 Kgs.
22.	Suji	-do-	100 Kgs.
23.	Salt	-do-	165 Kgs
24.	E.Oil	-do-	680 Kgs

25	Baking Powder	-do-	30 Pkt.
26	NutriNagget	Packet	84 Kgs.
27	Ghee	Grade A	36 Kgs.
	II- Bedding Clothing		
1	Leather Shoes	Superior Quality All Size	75 Nos
2	Canvas Shoes	-do-	71 Nos.
3	Sport Shoes	-do-	75 Nos
4	Bathroom Chappal	-do-	75 Nos.
5	Uniform Pant.	As prescribed by School	150 Nos.
6	Uniform Shirt	-do- all size	150 Nos.
7	Uniform Sweater	-do-	125 Nos.
8	Uniform P. Cap	-do-	75 Nos.
9	Uniform Tie	-do-	75 Nos.
10	Uniform coat	-do-	75Nos.
11	Winter Jacket	-do-	50 Nos
12	School Bag	Superior	75 Nos.
13	Belt	-do-	60 Nos.
14	Spun cloth (Night Suit)	-do-	200 Mtrs
15	Under shirt	-do-	100 Nos.
16	Under wear	-do-	150 Nos.
17	Uniform Socks	As prescribed by School	250 Nos.
18	Woolen cap	-do-	50 Nos.
19	Woolen socks	-do-	150 Nos.
20	Towel	Superior	75 Nos.
21	Truck Suit	-do- all size.	121 Nos.
22	Bed Sheet	Normal Size	100Nos.
23	CFL Bulb	Superior	50Nos.
24	Quilt	Single Size	25 Nos.
25	Quilt Cover	Cotton cloth	50 Nos.
26	Curtain	Superior	300 Mtrs.
27	Woolen Socks	-do-	150 Nos
28	Woolen Jersey Full	-do-	100 Sets
29	Pillow Cover	-do-	75 Nos.
30	Handkerchiefs	-do-	100 Nos.
31	Matress	-do-	
32	Dunlop	Superior	25 Nos.
33	Wall to Wall	10x12	5 Nos.
	III-Toilet Items and Stationery items		
1	Detergent Powder	200 grms Superior Quality	750 Nos.
2	Soap Bath	(100 gm)	825 Nos.
3	Detergent Soap	(250 gm)	900 Nos.
4	Vaseline	Superior Quality (85 gm)	725Nos.
5	Shoes Polish	Superior Quality (100 gm)	650 Nos.
6	Shoes Brush	Superior	25 Nos.
7	Tooth Paste	Superior Quality (50 gm)	425Nos.
8	Tooth Brush	-do-	75Nos.
9	Comb	Big Size/Small Size	100 Nos.
10	Hair Oil	Superior Quality	320 Bottles.
11	Nail Cutter	Superior Quality	75 Nos.

12	Mirror	Small Size	50 Nos.
13	Dish Washing Bar	Normal size	4 case
14	Scraper (Dish washing)	Superior Quality	5 Nos
15	Phenyl	-do-	10 Nos.
16	Room Spray	-do-	50 nos
17	Soap Case	-do-	50 Nos
18	Note Book	400/240 page	360 Nos.
19	Note Book	256 pages	600 Nos.
20	Gel Pen Blue/Black	Superior Quality	2700 Nos.
21	Pencil	-do-	800 Nos
22	Geometry Copy	-do-	75 Nos.
23	Geometry Box	-do-	75 Nos.
24	Sharpner	-do-	650 Nos.
25	Renolds pen Blue/Black	-do-	2700 Nos.
26	Rubber	-do-	650 Nos.
27	Grammer English,	Class 5 th to 8 th	30 Nos.
28	Grammer Urdu	-do-	15 Nos.
29	Grammer Hindi	-do-	15 Nos
30	Clip Board	-do-	75 Nos.
31	Graph Copy	Superior Quality	50 Nos.
32	Text Book	Class 9 th to 10 th	19 Sets
33	Practical Copy	-do-	15 Nos.
34	Drawing Sheet	-do-	75 Nos.
35	Colour box /Pencil	-do-	60 Nos.
36	Sanitary Napkin	Superior Quality	200 Pkts
37	Laser Jet Print Cartridge		04 Nos
IV Furnishing & Misc. items.			
1	Mug Plastic	Unbreakable	15 Nos
2	Tub	Unbreakable	05 Nos
3	Flask	Superior	04 Nos
4	Kitchen Knives	-do-	04 Nos
5	Bucket Plastic	-do-	15 Nos
6	Broom soft	-do-	200 nos
7	Broom Hard	-do-	200 Nos
8	Dust Bin	Unbreakable	11Nos
9	Disco pipe	-do-	3 Roll
10	Disco pipe	Big size	02 Roll
11	Coollent	Superior Quality	120 Ltrs
12	Hard Coak Stove	-do-	08 Nos

Date of publishing of e-tender documents from 06.09.2016 at 10:00 A.M.

1. The bidding documents can be downloaded from the website www.jktenders.gov.in from 06.09.2016 from 10.00 A.M onwards.
2. The bids shall be deposited in electronic format on website www.jktenders.gov.in from 07.08.2016, 10.00 A.M to 13.09.2016 up to 02.00 P.M. The Technical bids received will be opened in the office of the Deputy Commissioner/CEO, LAHDC, Leh online on 15.09.2016 at 03.00 P.M or any subsequent convenient date.
3. The complete bidding process will be online.
4. Bid documents can be seen at and downloaded from the website www.jktenders.gov.in bid documents containing qualifying criteria for bidder, specification, conditions and other details.

5. The bids must be accompanied by bid security (EMD) of Rs. 20,000- in the shape of Demand Draft and non refundable payment of tender documents obtained online Rs.1000/-for general and Rs.200/- for SSI Units Registered. CDRs/FDRs be pledged in favor of District Social Welfare Officer Leh. The cost of downloaded tender documents in the form of DD shall be in separate envelope with cover marking cost of the documents on or before 015.09.2016 up to 2.00 PM.
6. The interested bidder can download the NIT/Bidding document from the website www.jktenders.gov.in
 - a) To participate in bidding process, bidders have to get "Digital Signature Certificate " (DSC) as per Information Technology Act 2000 to participate in online bidding. This certificate will be required for digitally signing the bid. The bidders can get above mentioned digital certificate from any approved vendors. The bidders, who already possess valid (DSC) Digital Signature Certificate, need not to procure new digital Signature certificate (DSC).
 - b) The Bidders have to submit their bids online in electronic format with (DSC) Digital Signature. The bids cannot be uploaded without Digital Signature. No proposal will be accepted in the Physical Form.
 - c) Before submission of online bids, bidder must ensure that Scanned Copy of all necessary documents have been attached with bid.
 - d) The Department will not be responsible for delay in online submission of bid what so ever reasons may be.
 - e) All the required information for bid must be filled and submitted online.
 - f) Bidders should get ready with the scanned copies of cost of documents and EMD as specified in the tender document.
 - g) The details of documents, EMD specified in the tender documents, should be the same, as submitted online (scanned copies) otherwise bid will not be accepted.
 - h) Bidders can contact office of undersigned for any guidance for getting the (DSCs) or any other relevant details in respect of e-tendering process.
 - i) The bidders should submit samples of all the items in the office of District Social Welfare Officer, Leh by or before 01.09.2016 upto 2:00 P.M.
 - j) The Deputy Commissioner/CEO, LAHDC, Leh (Chairman District Level Purchase Committee) reserves the right to accept any tender or part without assigning any reasons thereof.

Sd/-
(Rigzin Spalgon)
District Social Welfare Officer,
Leh.
Member Secretary
(District Level Purchase Committee)

NO:-DSWO/Pur-35/2016-449, Dated: 05.09.2016.

Copy to the:-

01. Deputy Commissioner/CEO, LAHDC, Leh (Chairman, District Purchase Committee, LAHDC, Leh) for information.
02. State Mission Director, ICDS, J&K, Srinagar for information.
03. Technical Director, NIC, Leh with the request to upload the NIT on District Website.
04. Chief Planning Officer, LAHDC, Leh (Member) District Purchase Committee, LAHDC, Leh for information.
05. Chief Controller of Finance, LAHDC, Leh (Member) District Purchase Committee, LAHDC, Leh for information.
06. General Manager, DIC, LAHDC, Leh (Member) District Purchase Committee, LAHDC, Leh for information.
07. Accounts Officer to DC/CEO, LAHDC, Leh (Member) District Purchase

Committee, LAHDC, Leh for information.

08. Assistant Director, Information, Leh with the request to kindly publish the above NIT in leading News Papers of J&K.
09. Notice Board, Deputy Commissioner/CEO, Office, Leh.
10. Notice Board Main Bazar, Leh.

Instructions to Bidders:

The bidding process will be under two separate covers System Technical Cover (1st Cover)

1. Scanned copy of Tender Fee.
2. Scanned copy of EMD.
Scanned copies of below mentioned documents shall be attached from My Documents area of the Bidders.
3. Scanned copy of Registration Certificate from Commercial Taxes Officer
4. Scanned copy of NOC from Commercial Tax Department/any other Department of respective states on the prescribed form to be attached
6. Scanned copy of Registration Certificate of SSI Unit
7. Scanned copy of production capacity of the unit from District Industries Centre
8. Scanned copy of existence certificate from District Industries Centre
9. Scanned copy of Permanent Registration Certificate obtained from General Manager DIC concerned in respect of local SSI units that the unit is manufacturing the particular item tendered for.
10. Scanned copy of affidavit enclosed below and original shall be sent to the office Along with EMD and Tender fee.
11. Scanned copy of form VAT 03.
12. Scanned copy of VAT 46.
13. The tenderers should furnish their e-mail ids.
14. Scanned copy of affidavit as reproduced below.

Affidavit

I _____ S/O _____ R/O _____

being

the sole prop/partner/authorized Signatory of the firm _____

do

hereby solemnly affirms and declares as under:

1. That the documents which have been attached with the bids have been Scanned / Photocopied from the original documents and no document attached/submitted is forged or tampered with.
2. That if, at any stage of the tendering, any of the documents is found forged or tampered with, my firm shall automatically become ineligible to take any further part in tendering process or supply of Pre School item/s. Further my firm shall also become liable to any action which the authorities may deem fit including the forfeiture of the CDR and Black listing of the firm.
3. I have read all the terms and conditions of the Notice Inviting Tender and Bid Document and instructions to the Bidders and agree to accept and abide by the same in Toto.

Signature of the Tenderer _____

“Seal”

Name of the Signatory _____

(in capital letters)

Telephone No. Email id:

Designation of signatory _____

Date and place

The Original Affidavit, with exact text as above, along with CDR/FDR of EMD, DD of Tender fee and other specified documents be deposited in the Office of the District Social Welfare Officer, Leh on or before 10.08.2016 upto 2.00 P.M

Financial Cover (2nd Cover)

1. Rates Submitted by bidder in the BOQ.

TERMS AND CONDITIONS

1. The interested bidders shall carefully examine the conditions and specifications of e-tender documents enclosed and in case of any doubt the bidders shall get it clarified before signing the contract.
2. The interested bidders who shall apply should have complete documentary formalities which are prescribed and mandatory as per the NIT terms and conditions.
3. In case, it is found that the bidders who have floated their incomplete tenders and have violated the condition No. 2, their security deposits will be forfeited in full or part thereof, without any further Communications.
4. The tenders of the bidder will be considered/opened in respect of those tenderer who qualify in the technical bid and had deposited superior quality samples of uniforms and other clothing tendered for.
5. Tenderers not confirming with the requirements will be rejected and no correspondence thereof shall be entertained.
6. The e-tender bid must be addressed to the Deputy Commissioner/CEO, LAHDC, Leh,(Chairman District Level Purchase Committee).
7. No conditional tender shall be entertained/accepted.
8. The technical bid besides CDR/FDR drawn on any Nationalized Bank/J&K Bank pledged to District Social Welfare Office, Leh (Member Secretary) should consist of Other documents as per conditions to this NIT, failing which the financial bid will not be Considered and opened. The CDR/FDR shall be released in favor of unsuccessful tenderer within one month of the final acceptance of the Tender. The Govt. Department/Undertakings/SSI Units shall be required to pay 50% amount of prescribed earnest money or Rs. 5,000/- whichever's less. The SSI units shall have to furnish a certificate from the concerned General Manager, District Industries Centre to this effect that the units formally/permanently registered and is in production of the tendered item(s).
9. The tenderers shall have to deposit one samples each of all the Clothing, Stationery and toiletry items tendered for.
10. It is compulsory for all the tenderers to furnish their e-mail ids.
11. The tenderers have to furnish an affidavit duly attested by Magistrate that he has never Been black listed in the State.
12. Tender document should be numbered and bear signature of authorized signatory with Seal on each and every page, otherwise tender will be rejected.
13. The Brand of the item should specially be mentioned.
14. The District Level Purchase Committee reserves the right to accept or reject any tender or part thereof, without assigning any reason and does not bind itself to accept the lowest tendered rates. The DLPC reserves the right to accept or approved even higher rates on the basis of quality of the products/goods to be supplied viz-a-viz quality of samples of the items.
15. The unit rate of any items must not under any circumstances, be altered and the rates should be entered in words as well as in figures and successful tenderer shall not assign or sublet his contract or any part thereof to any other agency.
16. The rates should be inclusive of all taxes including VAT, Excise duty, Octroi , Toll Tax Freight, Loading, Un-loading, Handling and all other incidental charges including Entry tax, ifany, net delivery at respective stores. Noincrease of any kind whichever will be provided to the suppliers.

17. The Dietary, Clothing, Stationery and Toiletry items shall have to be supplied F.O.R. destination at Bal Ashram and Nari Niketan Offices of Leh.
18. All the Dietary, Clothing, Stationery and Toiletry items to be supplied shall be of good quality (A grade). It should be safe in all means with the tender specifications. The items must be of approved and standard branded quality as approved by the district level purchase committee.
19. All liabilities on account of VAT, Income Tax and other Taxes in vogue shall be borne by the Supplier and deduction shall be made from the bills of the supplier as per standing Government Orders where ever applicable. Hence, the rate quoted shall be inclusive of all taxes/charges up to Destination.
20. The successful tenderer shall have to arrange the complete supply as given in supply order. The quantities shown in the e-Tender document are approximate and may vary as per Actual requirement.
21. The successful tenderer shall have to abide by the standard terms and conditions as laid down in the J&K Financial Rules/Code and the conditions as per the contract and contract of supply can be repudiated at any time if the supplies are not made to the satisfaction of the department.
22. The supplier has to get his goods insured against any theft, loss, destruction, fire damage, Vehicle accident or riots at his own as he shall be responsible for any such event till his supplies are delivered at the stores of the department.
23. The acceptance of supplies made by the supplier shall be subject to verification and examination as per the quality, specifications by the competent authority. The supplies which are rejected shall have to be lifted back and replaced by the supplier forthwith at his own risk and cost and for the rejected/replaced supply, if the same is not replaced, penalty up to 10% at the discretion of Deputy Commissioner/CEO, LAHDC, Leh (Chairman District Level Purchase Committee) shall be imposed, besides the firm may also be black listed for further dealing with the Department.
24. The tenderer shall be responsible for the proper packing in the event of any loss, damage, leakage/pilferage or any shortage of the receipt of Material at Project, the tenderer shall be liable to make good of such loss and shortage. No extra cost on his account shall be admissible. The delivery of material in good condition to the destination will be the responsibility of supplier.
25. In case approved tenderer supply any approved item on F.O.R. destination basis during the rate contract under reference on cheaper rates to any other Govt. Institutions/Deptt. in the State of Jammu and Kashmir, the difference of cost shall be recovered from the concerned supplier.
26. If approved suppliers fail to supply the goods of the prescribed specification/approved sample and on approved rates, the purchasing officer shall be at liberty to arrange the supply either by re-tendering any or otherwise after giving two notices to the approved suppliers. The extra cost, if any involved in re-tendering or making alternative arrangements, shall be recovered from the supplier. Besides firm will be black listed for future dealing with the Department and the extra cost incurred will be recovered from CDR/FDR/earnest money or in case of short fall, the recovery shall be made under the provisions of J&K land revenue act.
27. In case approved supplier fails to make the supply within the stipulated period of time or makes short supply, a penalty up to 10% of the un-executed value of the orders shall be imposed at the discretion of Deputy Commissioner/CEO, LAHDC, Leh.
 - a. The contract shall be binding upon the successful tenderer from the time of acceptance of the rates of the items approved are communicated to them.
 - b. A formal agreement deed incorporating, all the terms and conditions of the NIT/Rate Contract shall be executed by the successful tenderer with the District Social Welfare Officer Leh on Non-judicial stamp paper of Rs. 100/- within three days (03 days) after the finalization of rate contract in the prescribed form. The expenses of completing and stamping the agreement shall be paid by the supplier and the purchasing officer shall be furnished with one executed stamped copy of the

agreement. Failure to execute such a formal agreement shall not however prevent the contract being enforced against the approved supplier. The terms and conditions as laid down in the NIT shall form essential part of the agreement deed. In case of failure to abide by terms and conditions by the tenders, the Chairman, DLPC, DC/CEO, LAHDC, Leh may without prejudice to other remedy available to him under any law for the time being in force in the State, impose all or any of the following penalties, besides forfeiture of security deposited in full or any part thereof.

28. a. Termination of contract within 10 days notice to the approved supplier under registered cover or its publication in the news paper(s).
- b. The extra cost if any involved in re-tendering or making tendering arrangement shall be made good from the approved supplier.
29. The direct/in-direct canvassing on the part of tenders or their representatives will disqualify their tender.
30. In case of any dispute between the supplier and department, the case shall be referred to the administrative department for arbitration/settlement whose decision shall be final and binding upon both the parties.
31. No dues Certificate from Commercial Taxes Department of those Firms who are registered with J&K Commercial Taxes Department should be enclosed with the tender and defaulter firms shall not be considered for the bid.
32. Legal proceeding if any of the matters between the approved supplier and DLPC and or Department of Social Welfare shall be subject to the jurisdiction of District Court at Leh only.
33. The payment shall be made to the supplier after verification of the receipts and report.
34. Any other Clause if found necessary shall be entered in the agreement to be executed with this Deptt. by the supplier.
35. The tenderer should be registered with the commercial taxes department/Sales tax Department as of their respective states as applicable and should also enclose a copy of requisite certificate/registration certificate giving TIN Number/GST/CSTNumber/VAT Number.
36. It will not be binding upon the department to effect the purchase of all items in the e-tender notice even if approved by the District Level Purchase Committee and the objection any in the matter filed by the tenderer shall not be entertained.
37. The approved tenderer shall not assign or sublet his contract or any substantial part thereof to any other agency.
38. No other conditions except that mentioned above will be entertained in the e-tender.
39. All supplies should be marked in bold Block letters as **J&K GOVT. DSWO SUPPLY DISTRICT LEH and "NOT FOR SALE"**. The manufacturing date and Batch No. should specifically be mentioned on the packing.

**District Social Welfare Officer,
Leh.
(Member Secretary DLPC)**